



Zeal Education Society's

Zeal Institute of Business Administration, Computer Application & Research (ZIBACAR)

Sr. No. 39, Narhe, Pune -411041, Phone No.:67206031, Website: www.zibacar.in

(Approved by A.I.C.T.E., Recognized by DTE (Govt. of Maharashtra) and Affiliated to Savitribai Phule Pune University)

Ref. No:

Date: 01/06/2018

Circular

A Meeting of all the Faculty members will be held on 04/06/2018 at 04:30 pm conducted by Dr. Santosh Apte, IQAC Coordinator.

Date: 04/06/2018

Time: 04:30 pm

Venue: Board Room

Agenda:

1. Review of Meeting held on 22/01/2018
2. Status of IQAC initiatives
3. New IQAC initiative

Dr. Santosh Apte
IQAC Coordinator

Dr. Amod Markale
Director





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Date:- 04/06/2018

Internal Quality Assurance Cell (IQAC) Minutes of Meeting

Date: Monday, 04 June 2018

Time: 04:30 pm

Venue: Board Room

Chairman: Dr. Amod Markale, Director

Agenda:

1. Review of Meeting held on 22/01/2018
2. Status of IQAC initiatives
3. New IQAC initiatives

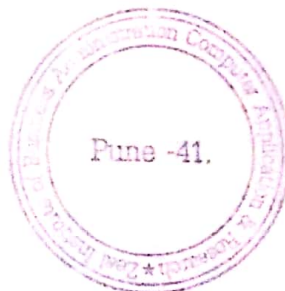
The above points are discussed in details:

1. Dr. Santosh Apte welcomed Director and all the Faculty members, and shared the Agenda for the meeting.
2. He then took a review of IQAC Meeting dated 22/01/2018 was taken. Following initiatives were completed successfully:
 - a. CO's, PSO's and PO's Mapping process: *Prof. Ashish Vyas and Prof. Madhavi Shamkuwar*, Programme Coordinator MBA and MCA discussed that the Course CO's, PSO's and Po's were mapped with each other.
3. He said that in order to inculcate research culture among faculty members and to keep a note of research advancement, he suggested to create Research File. The template for Research resume and Research File Index was shared with faculty members. The deadline for the same was mutually decided to be 10/06/2018.

The Vote of Thanks was given by Prof. Madhavi Shamkuwar.

Dr. Santosh Apte
IQAC, Coordinator

Dr. Amod Markale
Chairman & Director





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Internal Quality Assurance Cell

Attendance Date: 4 June 2018

Sr. No.	Name of the Member	Signature
1	Dr. Amod D. Markale Chairman	
2	Mr. Sachin Kalbhor Member (Establishment section)	
3	Dr. Pravin N. Mahamuni Member (Faculty Representative)	
4	Prof. Madhavi Shamkuwar Member (Faculty Representative)	
5	Prof. Kirti Samrit Member (Faculty Representative)	
6	Dr. Sanjay Deokar Member (Management Representative)	
7	Dr. Sachin Chavan Member (Representative from local society, Students and Alumni)	
8	Mr. Rakesh Katkar Member (Representative from Employers / Industrialists/ stakeholders)	
9	Dr. Santosh Apte Coordinator	