



Zeal Education Society's

Zeal Institute of Business Administration, Computer Application & Research (ZIBACAR)

Sr. No. 39, Narhe, Pune -411041, Phone No.:67206031, Website: www.zibacar.in

(Approved by A.I.C.T.E., Recognized by DTE (Govt. of Maharashtra) and Affiliated to Savitribai Phule Pune University)

ALUMNI CELL

VISION

Develop and nurture mutually beneficial environment for a lifelong intellectual and emotional relationship with alumni.

MISSION

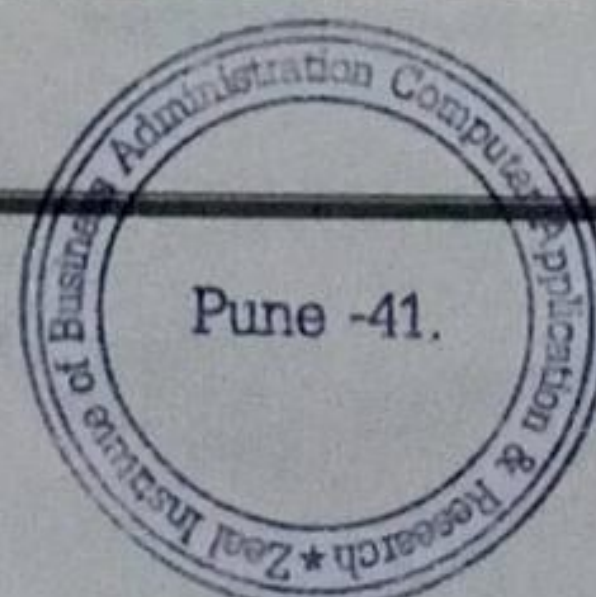
To establish an Academia –Alumnus interfaces. To encourage them to contribute towards the alma mater, in terms of a) knowledge b) skills to impart c) uplift the social status of the students of the Institute.

OBJECTIVES

1. To create more avenues for alumni to interact and contribute towards the academic, cultural and social issues of the society.
2. To create an Academia Industry Interface resulting into excellent propagation of institutes brand in the society.
3. To conduct various activities to keep the alumni engaged with the institute and develop sense of brotherhood.
4. To build a strong social fabric of Alumnus, Institute and students for mutually beneficial environment.

POLICY STATEMENT

- I. **Alumni Status: Who is Considered as an Alumnus of ZIBACAR**
 - a. Degree-holders are automatically considered alumni.
- II. **Alumni Association Membership**
 - a. All university alumni are automatically members of Zeal Institute of Business Administration, Computer Application and Research Alumni Association (ZIBACARAA). Alumni need to pay a membership fee in order to be part of the ZIBACARAA.
- III. **Alumni Awards and Honors**
 - a. The ZIBACARAA manages and administers an Alumni Awards program that recognizes alumni for their achievements and contributions to society, as well as their service to the university. Should other university colleges, schools, and departments





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develop award programs to recognize their respective alumni, any such program will be coordinated with the ZIBACARAA to ensure consistency and avoid confusion among programs. Please see the Institute's Awards and Incentives Policy for further information.

IV. **Alumni Communications**

- a. In order to ensure communications standards and best practices are adhered to, all official communications to broad groups of alumni will be coordinated with and approved by the ZIBACARAA. These communications include, but are not limited to: greetings and appreciation, invitation for alumni meet.

V. **Alumni Volunteer Networks**

- a. The purpose of alumni volunteer networks, organized regionally or by special interests, is to support and further the mission of the ZIBACARAA. When alumni volunteer networks are officially recognized, they benefit by having access to ZIBACARAA expertise and support in communications, marketing, events management, resources, and fundraising efforts.
- b. In order for an alumni organization to have the designation of an official university network, the approval of the ZIBACARAA is necessary. To be considered an active network, the group must meet the following minimum standards:
 - i. Coordinate efforts with the staff of the ZIBACAR
 - ii. Maintain active volunteer leadership
 - iii. Adhere to standards and operating principles set forth by the ZIBACARAA

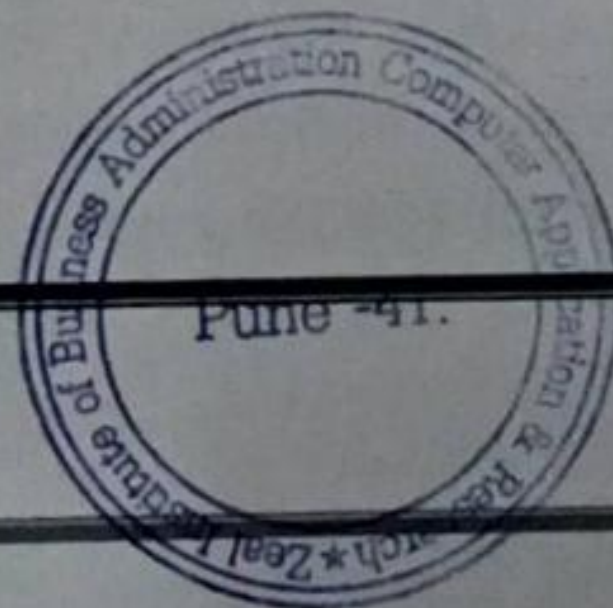
VI. **Non-financial contributions**

The alumni of ZIBACAR can contribute to the development of ZIBACAR in form of financial and non-financial contributions. The non-financial contributions include, but not limited to conduct of referral interviews, Academic or placement trainings,

METHOD OF SELECTION:

Zeal Institute of Business Administration, Computer Application and Research Alumni Association (ZIBACARAA) consists of:

- a. ZIBACARAA Chairman
- b. Members of ZIBACARAA
- c. One Faculty member





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- d. One Governing Body Member of ZIBACAR
1. Committee will review and validate the submitted nomination.
 2. The nominations will be evaluated on the basis of the merit. The committee's decision will be final.
 3. ZIBACARAA will announce honorees & the award will be conferred during Annual Alumni Meet.

ALUMNAE COUNCIL MEETINGS

The Chairman of the Alumnae Council appoints a parliamentarian for each meeting of the Governing Board and Alumnae Council.

ALUMNAE COUNCIL

Alumnae Council comprises of:

1. Chairman of the Alumnae Council
2. Five Alumnae members

Note: This policy will be in effect from Academic year 2015-16.

Director

Zeal Education Society's
Zeal Institute of Business
Administration Computer Application
& Research, Pune- 411041. . .

