



Academic & Administrative Audit Report

10.06.2023

(2022-23)

On June 10, 2023, an Academic and Administrative Audit were conducted to assess the effectiveness of the existing academic and administrative system. A committee comprising two experts from reputable colleges was formed to undertake the audit process. The committee meticulously examined and validated documents through on-site visits to various departments within the Institute. Additionally, they assessed the current teaching-learning methodologies and administrative procedures.

Following their comprehensive evaluation, the committee presented its report on the academic and administrative audit to the Institute's Director. The report encapsulates key findings and provides valuable suggestions for improvement.

1. ADMISSIONS

| Acad Year | Class | Intake | Actual | Actual Total |
|-----------|--------|--------|--------|--------------|
| 2022-23 | MBA-I | 120 | 125 | 379 |
| | MBA-II | 120 | 123 | |
| | MCA-I | 60 | 68 | |
| | MCA-II | 60 | 63 | |

The committee commended the staff's endeavors that led to a complete enrollment of 379 students for the academic year 2022-23. The documents scrutinized by the committee indicated that the successful admissions were attributed to a strong academic record, effective placements, active engagement in co-curricular and extracurricular activities, as well as the organization of guest lectures in different undergraduate colleges. These lectures covered topics such as Personality Development, Positive Attitude, Communication Skills, Resume Writing, and Interview Techniques.





2. ACADEMICS

The IQAC cell of the Institute takes care of enhancing its teaching learning earning process. The following activities were conducted under IQAC:

- Lecture Series was initiated to update the knowledge of students. It is conducted every Saturday through online mode, where experts are invited from academics and industry to share their knowledge with students.
- Value added certificate courses such as Cyber Laws, IPR and Personality Development were provided to the students to improve their knowledge and skills.
- The syllabus completion status and course files of teachers were checked and found complete.
- The documents related to activities mentioned in academic calendar were checked and was appreciated by the committee.

3. PLACEMENTS

The Committee checked the records of Placement department:

- 75 % students were placed in 2022-23.
- The average Salary is 3.5 lac per annum.
- The placement records were checked by the committee and were found satisfactory.
- The committee suggested that the Placement department should concentrate more on placing students in large or multinational companies so students can get higher packages,

4. CO-CURRICULAR AND EXTRA CURRICULAR ACTIVITIES

- Top experts from academics and industry were invited for Lecture Series.
- The Institute also conducted Workshops and Seminars on various contemporary topics.
- The event files were checked by the committee and it was observed that records of the events were well maintained.

5. STAFF DEVELOPMENT ACTIVITY

- The teachers are also encouraged to participate in various workshops, seminars and conferences.





- The committee checked the records of teacher participation and found it well maintained.

6. RESEARCH AND PUBLICATION

- The committee suggested that all the teachers should be encouraged to write and publish their research papers or articles in the UGC recognized journals, ABDC, Scopus etc.

7. ALUMNI CONTRIBUTION

- Online Alumni Meetings were conducted because of the pandemic Covid-19. Records were checked and found proper,
- Alumni were invited for the guest sessions and the records are well maintained.

8. COMMITTEES

- The records of various Committees like IQAC, Anti ragging, Women Grievance Committee, Student Development etc, were found to be complete.

9. INTERNAL EVALUATION SYSTEM

- The Institutes Internal Evaluation system is based on the guidelines of Savitribai Phule Pune University; Concurrent Internal Evaluation (CIE) is prepared for the core and elective courses and is uploaded on the student portal on the Institute website. These CIE's are created as per blooms taxonomy as expected by the university. The committee was satisfied with the record of CIE's
- The parameters for internal evaluation are communicated to the students in advance which include class attendance, participation in activities, completing online certificate courses, internal exams and submission of CIE's within deadline. The records of internal evaluation was found properly maintained by the committee,

10. INSTITUTE SOCIAL RESPONSIBILITY

- The Institute has signed a 7 MoU with various organisations.





11. SUGGESTIONS

The following suggestions were made by the Audit Committee:

- The same efforts should be put by the staff members for admissions to do complete 100% admission in the coming year.
- Faculties should be encouraged to write good quality research papers which could be published in journals approved by the University and AICTE.
- The Institute should encourage students to complete online certificate courses related to their specialization,
- The Institute should organize more Seminar and Conferences under quality improvement Program,
- More tie-ups should be done with industry to enhance the percentage of final placements.

Arvind Burande

Dr. Arvind Burande
Associate Professor
Indira Institutes
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Rahul More

Dr. Rahul More
Associate Professor
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Academic & Administrative Audit Report

09.05.2022

(2021-22)

On May 9, 2022, an Academic and Administrative Audit were conducted to assess the effectiveness of the existing academic and administrative system. A committee comprising two experts from reputable colleges was formed to undertake the audit process. The committee meticulously examined and validated documents through on-site visits to various departments within the Institute. Additionally, they assessed the current teaching-learning methodologies and administrative procedures.

Following their comprehensive evaluation, the committee presented its report on the academic and administrative audit to the Institute's Director. The report encapsulates key findings and provides valuable suggestions for improvement.

1. ADMISSIONS

| Acad Year | Class | Intake | Actual | Actual Total |
|-----------|---------|--------|--------|--------------|
| 2021-22 | MBA-I | 120 | 123 | 380 |
| | MBA-II | 120 | 108 | |
| | MCA-I | 60 | 69 | |
| | MCA-II | 60 | 34 | |
| | MCA-III | 60 | 46 | |

The committee commended the staff's endeavors that led to a complete enrollment of 380 students for the academic year 2021-22. The documents scrutinized by the committee indicated that the successful admissions were attributed to a strong academic record, effective placements, active engagement in co-curricular and extracurricular activities, as well as the organization of guest lectures in different undergraduate colleges. These lectures covered topics such as Personality Development, Positive Attitude, Communication Skills, Resume Writing, and Interview Techniques.





2. ACADEMICS

The IQAC cell of the Institute takes care of enhancing its teaching learning earning process.

The following activities were conducted under IQAC:

- Lecture Series was initiated to update the knowledge of students. It is conducted every Saturday through online mode, where experts are invited from academics and industry to share their knowledge with students.
- Value added certificate courses such as Cyber Laws, IPR and Personality Development were provided to the students to improve their knowledge and skills.
- The syllabus completion status and course files of teachers were checked and found complete.
- The documents related to activities mentioned in academic calendar were checked and was appreciated by the committee.

3. PLACEMENTS

The Committee checked the records of Placement department:

- 75 % students were placed in 2021-22.
- The average Salary is 3.5 lacer annum.
- The placement records were checked by the committee and were found satisfactory.
- The committee suggested that the Placement department should concentrate more on placing students in large or multinational companies so students can get higher packages,

4. CO-CURRICULAR AND EXTRA CURRICULAR ACTIVITIES

- Top experts from academics and industry were invited for Beyond Time Lecture Series.
- The Institute also conducted Workshops and Seminars on various contemporary topics.
- The event files were checked by the committee and it was observed that records of the events were well maintained.





5. STAFF DEVELOPMENT ACTIVITY

- The teachers are also encouraged to participate in various workshops, seminars and conferences.
- The committee checked the records of teacher participation and found it well maintained.

6. RESEARCH AND PUBLICATION

- The committee suggested that all the teachers should be encouraged to write and publish their research papers or articles in the UGC recognized journals, ABDC, Scopus etc.

7. ALUMNI CONTRIBUTION

- Online Alumni Meetings were conducted because of the pandemic Covid-19. Records were checked and found proper,
- Alumni were invited for the guest sessions and the records are well maintained.

8. COMMITTEES

- The records of various Committees like IQAC, Anti ragging, Women Grievance Committee, Student Development etc, were found to be complete.

9. INTERNAL EVALUATION SYSTEM

- The Institutes Internal Evaluation system is based on the guidelines of Savitribai Phule Pune University; Concurrent Internal Evaluation (CIE) is prepared for the core and elective courses and is uploaded on the student portal on the Institute website. These CIE's are created as per blooms taxonomy as expected by the university. The committee was satisfied with the record of CIE's
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10. INSTITUTE SOCIAL RESPONSIBILITY

- The Institute has signed a 6 MoU with various organisations.

11. SUGGESTIONS

The following suggestions were made by the Audit Committee:

- The same efforts should be put by the staff members for admissions to do complete 100% admission in the coming year.
- Faculties should be encouraged to write good quality research papers which could be published in journals approved by the University and AICTE.
- The Institute should encourage students to complete online certificate courses related to their specialization,
- The Institute should organize more Seminar and Conferences under quality improvement Program,
- More tie-ups should be done with industry to enhance the percentage of final placements.

Dr. R. R. Wagh
Professor
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Dr. Rahul More
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Academic & Administrative Audit Report

12.06.2021

(2020-2021)

On June 12, 2021, an Academic and Administrative Audit were conducted to assess the effectiveness of the existing academic and administrative system. A committee comprising two experts from reputable colleges was formed to undertake the audit process. The committee meticulously examined and validated documents through on-site visits to various departments within the Institute. Additionally, they assessed the current teaching-learning methodologies and administrative procedures.

Following their comprehensive evaluation, the committee presented its report on the academic and administrative audit to the Institute's Director. The report encapsulates key findings and provides valuable suggestions for improvement.

1. ADMISSIONS

| Acad Year | Class | Intake | Actual | Actual Total |
|-----------|---------|--------|--------|--------------|
| 2021-22 | MBA-I | 120 | 123 | 380 |
| | MBA-II | 120 | 108 | |
| | MCA-I | 60 | 69 | |
| | MCA-II | 60 | 34 | |
| | MCA-III | 60 | 46 | |

The committee commended the staff's endeavors that led to a complete enrollment of 380 students for the academic year 2020-21. The documents scrutinized by the committee indicated that the successful admissions were attributed to a strong academic record, effective placements, active engagement in co-curricular and extracurricular activities, as well as the organization of guest lectures in different undergraduate colleges. These lectures covered topics such as Personality Development, Positive Attitude, Communication Skills, Resume Writing, and Interview Techniques.





2. ACADEMICS

The IQAC cell of the Institute takes care of enhancing its teaching learning earning process. The following activities were conducted under IQAC:

- Lecture Series was initiated to update the knowledge of students. It is conducted every Saturday through online mode, where experts are invited from academics and industry to share their knowledge with students.
- Value added certificate courses such as Cyber Laws, IPR and Personality Development were provided to the students to improve their knowledge and skills.
- The syllabus completion status and course files of teachers were checked and found complete.
- The documents related to activities mentioned in academic calendar were checked and was appreciated by the committee.

3. PLACEMENTS

The Committee checked the records of Placement department:

- 65% students were placed in 2020-21.
- The average Salary is 3 lac. per annum.
- The placement records were checked by the committee and were found satisfactory.
- The committee suggested that the Placement department should concentrate more on placing students in large or multinational companies so students can get higher packages,

4. CO-CURRICULAR AND EXTRA CURRICULAR ACTIVITIES

- Top experts from academics and industry were invited for Lecture Series.
- The Institute also conducted Workshops and Seminars on various contemporary topics.
- The event files were checked by the committee and it was observed that records of the events were well maintained.





5. STAFF DEVELOPMENT ACTIVITY

- The teachers are also encouraged to participate in various workshops, seminars and conferences. The committee checked the records of teacher participation and found it well maintained.

6. RESEARCH AND PUBLICATION

- The committee suggested that all the teachers should be encouraged to write and publish their research papers or articles in the UGC recognized journals, ABDC, Scopus etc.

7. ALUMNI CONTRIBUTION

- Online Alumni Meetings were conducted because of the pandemic Covid-19. Records were checked and found proper,
- Alumni were invited for the guest sessions and the records are well maintained.

8. COMMITTEES

- The records of various Committees like IQAC, Anti ragging, Women Grievance Committee, Student Development etc, were found to be complete.

9. INTERNAL EVALUATION SYSTEM

- The Institutes Internal Evaluation system is based on the guidelines of Savitribai Phule Pune University; Concurrent Internal Evaluation (CIE) is prepared for the core and elective courses and is uploaded on the student portal on the Institute website. These CIE's are created as per blooms taxonomy as expected by the university. The committee was satisfied with the record of CIE's
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10. INSTITUTE SOCIAL RESPONSIBILITY

- The Institute has signed a 7 MoU with various organizations.

11. SUGGESTIONS

The following suggestions were made by the Audit Committee:

- The same efforts should be put by the staff members for admissions to do complete 100% admission in the coming year.
- Faculties should be encouraged to write good quality research papers which could be published in journals approved by the University and AICTE.
- The Institute should encourage students to complete online certificate courses related to their specialization,
- The Institute should organize more Seminar and Conferences under quality improvement Program,
- More tie-ups should be done with industry to enhance the percentage of final placements.

Dr. K. K Sharma
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Dr. M.K. Yadav
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Academic & Administrative Audit Report

16.05.2020

(2019-2020)

On May 16, 2020, an Academic and Administrative Audit were conducted to assess the effectiveness of the existing academic and administrative system. A committee comprising two experts from reputable colleges was formed to undertake the audit process. The committee meticulously examined and validated documents through on-site visits to various departments within the Institute. Additionally, they assessed the current teaching-learning methodologies and administrative procedures.

Following their comprehensive evaluation, the committee presented its report on the academic and administrative audit to the Institute's Director. The report encapsulates key findings and provides valuable suggestions for improvement.

1. ADMISSIONS

| Acad Year | Class | Intake | Actual | Actual Total |
|-----------|---------|--------|--------|--------------|
| 2019-20 | MBA-I | 120 | 108 | 341 |
| | MBA-II | 120 | 117 | |
| | MCA-I | 60 | 34 | |
| | MCA-II | 60 | 46 | |
| | MCA-III | 60 | 36 | |

The committee commended the staff's endeavors that led to a complete enrollment of 341 students for the academic year 20219-20. The documents scrutinized by the committee indicated that the successful admissions were attributed to a strong academic record, effective placements, active engagement in co-curricular and extracurricular activities, as well as the organization of guest lectures in different undergraduate colleges. These lectures covered topics such as Personality Development, Positive Attitude, Communication Skills, Resume Writing, and Interview Techniques.





2. ACADEMICS

The IQAC cell of the Institute takes care of enhancing its teaching learning earning process. The following activities were conducted under IQAC:

- Lecture Series was initiated to update the knowledge of students. Experts are invited from academics and industry to share their knowledge with students.
- Value added certificate courses such as Cyber Laws, IPR and Personality Development were provided to the students to improve their knowledge and skills.
- The syllabus completion status and course files of teachers were checked and found complete.
- The documents related to activities mentioned in academic calendar were checked and was appreciated by the committee.

3. PLACEMENTS

The Committee checked the records of Placement department:

- 75 % students were placed in 2019-20.
- The average Salary is 3.5 lac per annum.
- The placement records were checked by the committee and were found satisfactory.
- The committee suggested that the Placement department should concentrate more on placing students in large or multinational companies so students can get higher packages,

4. CO-CURRICULAR AND EXTRA CURRICULAR ACTIVITIES

- Top experts from academics and industry were invited Lecture Series.
- The Institute also conducted Workshops and Seminars on various contemporary topics.
- The event files were checked by the committee and it was observed that records of the events were well maintained.





5. STAFF DEVELOPMENT ACTIVITY

- To encourage the teachers to write research papers. The teachers are encouraged to participate in various workshops, seminars and conferences.
- The committee checked the records of teacher participation and found it well maintained.

6. RESEARCH AND PUBLICATION

- The committee suggested that all the teachers should be encouraged to write and publish their research papers or articles in the UGC recognized journals, ABDC, Scopus etc.

7. ALUMNI CONTRIBUTION

- Alumni Meet was conducted. Records were checked and found proper,
- Alumni were invited for the guest sessions and the records are well maintained.

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10. INSTITUTE SOCIAL RESPONSIBILITY

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11. SUGGESTIONS

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Dr. P. R. Gaikwad
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Dr. S. D. Chavan
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Pune



Academic & Administrative Audit Report

11.05.2019

(2018-2019)

On May 11, 2019, an Academic and Administrative Audit were conducted to assess the effectiveness of the existing academic and administrative system. A committee comprising two experts from reputable colleges was formed to undertake the audit process. The committee meticulously examined and validated documents through on-site visits to various departments within the Institute. Additionally, they assessed the current teaching-learning methodologies and administrative procedures.

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1. ADMISSIONS

| Acd Year | Class | Intake | Actual | Actual Total |
|-----------------|--------------|---------------|---------------|---------------------|
| 2018-19 | MBA-I | 120 | 120 | 331 |
| | MBA-II | 120 | 93 | |
| | MCA-I | 60 | 47 | |
| | MCA-II | 60 | 39 | |
| | MCA-III | 60 | 32 | |

The committee commended the staff's endeavors that led to a complete enrollment of 331 students for the academic year 2018-19. The documents scrutinized by the committee indicated that the successful admissions were attributed to a strong academic record, effective placements, active engagement in co-curricular and extracurricular activities, as well as the organization of guest lectures in different undergraduate colleges. These lectures covered topics such as Personality Development, Positive Attitude, Communication Skills, Resume Writing, and Interview Techniques.





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Dr. P. D. Padhye
Professor
Sinhgad Institutes
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Dr. Prasanna Palve
Associate Professor
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