



ZEAL EDUCATION SOCIETY'S

**ZEAL INSTITUTE OF BUSINESS ADMINISTRATION, COMPUTER  
APPLICATION AND RESEARCH (ZIBACAR)**

NARHE | PUNE | INDIA

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AISHE CODE: C-41828



Date: 13/07/2023

**Office Order**

**Subject: Appointment of SC/ ST Reservation Committee Cell**

- Ref: 1. UGC Guideline Letter No. F-5 / 2006 (STC)  
2. AICTE Approval Process Hand Book 2024-25

As per the requirements of AICTE regarding formation of SC/ ST Committee / Cell at our institute, The following SC/ST Committee / Cell is constituted.

Sr No	Name of the Faculty	Department and Designation	Duties to be performed
1.	Prof. Pandurang Patil	Director	Chairman
2.	Dr. B. J. Mohite	Associate Professor, MBA	Member
3.	Prof. Kirti Samrit	Assistant Professor, MCA	Member
4.	Prof. Bharti Gaikwad	Assistant Professor, MBA	Member
5.	Dr. Madhavi Shamkuwar	Assistant Professor, MCA	Member Secretary

The SC/ ST committee / cell monitors and endeavors to resolve issues/ grievances relation to SC/ST students and staff at the institute level. The complaint if any will be forwarded to the said committee / cell by the Director. The said committee / cell will look into the complaint and call the concerned complainant personally for hearing the grievance.

The coordinator of the committee / cell will forward their report in the sealed envelope to the principal within one week from the date of the receipt of complaint.

  
Director  
Director  
Zeal Institute of Business  
Administration Computer Application  
& Research, Pune-411041.