
	<p>ZEAL EDUCATION SOCIETY'S</p> <p>ZEAL INSTITUTE OF BUSINESS ADMINISTRATION, COMPUTER APPLICATION AND RESEARCH (ZIBACAR)</p> <p>NARHE PUNE -41 INDIA</p> <p>Programme – MBA & MCA</p>	
Doc No:-	Revision: 00	Date:01/09/2023

Internal Quality Assurance Cell (IQAC)

Ref

Date: 5 February 2024

Subject: Invitation for the Internal Quality Assurance Cell (IQAC) Meeting

Dear Sir/ Madam,

I am pleased to inform you that, the meeting of the Internal Quality Assurance Cell (IQAC) will be held on 10 February 2024 at 04:00P.M in the IQAC Cabin.

The agenda of the meeting is enclosed for your information and kind perusal.



I request you to please attend the meeting and confirm.

Thanking You.


IQAC Coordinator


Director



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Doc No:-	Revision: 00	Date 01/09/2023

Date: 10/2/2024

Internal Quality Assurance Cell (IQAC)

Minutes of Meeting

Time: 4:00PM

Date: Saturday, 10 Feb. 2024

Venue: IQAC Cabin.



Chairman:

Agenda:

- 1) Approval process handbook
- 2) NAAC work review
- 3) Criteriwise Presentation
- 4) IKS implementation
- 5) FDP opportunity and Research article publication
- 6) Innovative teaching methods
- 7) IT infrastructure

The above points are discussed in details

1. **Approval process handbook:** Dr. Babasaheb Mohite informed that AICTE releases Approval Process Handbook for Academic Year 2024-2027 and the major contents were read out. The theme for Newsletter to be chosen as given in APH 2024-27 so that it ignites thought process of all stakeholders towards Indian Knowledge System.
2. **NAAC work review:** Dr. Madhavi Shamkuwar took a review of work completion towards SSR for cycle-2. The contents of SSS were read out and Ms. Kirti Samrit discussed the about students' database towards the same.



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3. **Criteria wise Presentation:** Dr. Babasaheb Mohite informed all the Criteria head to prepare Criteria wise presentation so that the precise information will be covered though it.
4. **IKS implementation:** Dr. Madhavi Shamkuwar shared that he role of teachers is constantly changing with the change of National and global policies. With implementation of National Education policy 2020 the role of teachers is excelled multi fold. As per NEP-2020, we have to implement the Indian Knowledge system (refer NEP link, IKS needs to imbibe in the hearts and minds of every Indian so that we will brand ambassadors of our own culture. Give name to Programs with Indian languages in Sanskrit, Hindi, Marathi. The action plan towards the same is prepared.
5. **FDP opportunity and Research article publication:** Dr. Madhavi Shamkuwar informed that the above opportunities will be send via email to all the faculty members so that then can grab the opportunity.
6. **Innovative teaching methods:** Ms. Kirti Samrit requested all faculty members to suggests the Case studies from various sources and create its pool of resources: I have shared Case studies for your ready reference. These pool of case studies will serve as a pool of innovative resources required for teaching-learning resources. Soon, I will share caselets, situation analysis and other teaching andragogy applicable to MBA and MCA students.
1. **IT infrastructure:** Mr. Bhaskar Lendave informed to Institute has received 2 Smart TV's from Zeal Education Society and the Lenovo company is planning to set up infrastructure for Lenovo Lab. Dr. Madhavi Shamkuwar informed that the Lab to be used for the Students benefit.


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INTERNAL QUALITY ASSURANCE CELL (IQAC)

ACADEMIC YEAR-2024

ATTENDANCE

Date: 10/2/2024



The name of faculty members is present:

Sr No	Name of the Member	Signature
1	Dr. Babasaheb Mohite	Present
2	Prof. Uddhav Shid	Present
3	Mr. Pandurang Patil	Present
4	Ms. Kirti Samrit	Present
5	Ms. Shwetal Jadhav	Present
6	Mr. Sachin Kalbhor	Present
7	Mr. Bhaskar Lendave	Present
8	Ms. Khushi Soni	Present
9	Ms. Komal Sharma	Present
10	Dr. Sachin Chavan	Present
11	Dr. Anand Jumle	Absent
12	Mr. Rakesh Katkar	Present
13	Dr. Madhavi Shamkuwar	Present


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Action taken report

(For IQAC Meeting held on 10/2/2024)

To Implements the decisions of the above mentioned meeting of the IQAC, the following actions were taken:

Sr.no	Recommendations	Action taken report
1	NAAC work review	The SSR is being submitted and the thus generated SSR is being uploaded on website.
2	IKS implementation	Academics: Monographs on Indian Ethos is being prepared. Suggestions of Vedic maths as new course are being suggested to SPPU. Visits to various historical places of importance are being scheduled for A.Y 2024-25. Newsletter is named as Manthan and the front page will be of Sages and back side cover will highlight the forts and places of ancient importance in Maharashtra. The Newsletter theme is choosen as Vaari (procession by devotees) . Ajanta Ellora caves-National heritage are chosen.
3	FDP opportunity and Research article publication	Email for various research and FDP opportunities is being shared.
4	Innovative teaching methods	Activity based learning file is being prepared and discussion on Innovative teaching methods is being conducted at department level.
5	IT infrastructure	The Lenovo lab is being utilized as Investment lab and is being updated on website.


 IQAC Coordinator




 Director