IQAC CALENDAR 2024-25

Sr.no	Week	Activity	Committee/Cell	Focus
			July 2024	
1	First week	IQAC First Meeting for A.Y. 2024-25	IQAC	1. To welcome I.Q.A.C. members and appoint coordinator for the academic year 2024-25. 2. Presentation of Outcome based Plan of Planning & Evaluation Committee. 3. Incorporation of Preparedness for NEP 2020 4. Incorporation of Preparedness for Multidisciplinary / interdisciplinary 5. Incorporation of Preparedness for Academic bank of credits (ABC) 6. Incorporation of Preparedness for Skill development 7. Incorporation of Preparedness for Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course) 8. Focus on Outcome based education (OBE):Focus on Outcome based education (OBE): 9. Distance education/online education: 10. Submission of AQAR 2023-24. 11. Discussion on Plan of Action of Criteria I. 12. Discussion on Plan of Action of Criteria 2. 13. Discussion on Plan of Action of Criteria 3. 14. Discussion on Plan of Action of Criteria 4. 15. Discussion on Plan of Action of Criteria 5. 16. Discussion on Plan of Action of Criteria 6. 17. Discussion on Plan of Action of Criteria 7. 18. Planning and prepared towards NAAC Peer Team visit

				19. NAAC Benchmarks 19. Various Initiatives 20. Profile allotment
2	First week	Faculty Orientation on Outcome Based Education	Academic Planning & Review Committee	1. Outcome Based Education 2. CO-PO/PSO mapping 3. Attainment
3	Second week	Academic Calendar	IQAC and other Cell	1. Preparation of Academic Calendar 2. Identification of activities as per regulatory bodies
4	Second week	Students Satisfaction Survey	IQAC	1. Action taken report 2. Suggestions and Recommendations
5	Third Week	Academic Planning	Academic Planning & Review Committee	1. Academics filing structure 2. Student centric methods 3. Identify curricular gaps 4. Course file audit 5. Academic processes audit 6. Academics initiatives
6	Third week	Research and Development Meeting	Research and Development committee	1. Research Centre progress 2. Research review 3. Setting Research targets 4. Discussion on UGC CARE, Scopus and other 5. Research and Development initiatives
7	Third week	Events/Activities	Club	1. Planning of various Clubs 2. Induction program planning 3. Students achievements 4. Other initiatives
8	Third week	Monthly review	All	Monthly review of activities and files

9	Third week	Alumni engagement	Alumni association	Alumni engagement activities
10	Fourth week	Training and Placement activities	Training and Placement cell	1. Planning of various Training programs 2. Industry tie ups avenues 3. Placement initiatives
11	Third week	Alumni engagement	Alumni	MCA and MBA Alumni Interaction
AUGUST 2024				
12	First week	Faculty Orientation on Outcome Based Education	Academic Planning & Review Committee	1. Rubrics 2.
13	First week	Faculty Orientation on CIE	Exam Committee	1. Concurrent Internal Evaluation parameters 2. Conduct of Exams 3. Exam audit
14	Third week	Alumni engagement	Alumni association	1. Alumni engagement activities
15	Fourth week	Academic Calendar	Academic Planning & Review Committee	1. Check adherence to Academic Calendar
16	Fourth week	Student Induction Program - AICTE	Club	1. Induction program 2. Planning of various activities as mandated by AICTE
17	Fourth week	Faculty development initiatives	Club	Faculty Outbound Training
18	Fourth week	Monthly review	All	1. Monthly review of activities and files
SEPTEMBER 2024				

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19	First week	Mid term review	IQAC	1. Website changes as per each Tab
20	Second week	Academic progress	Academic Planning & Review Committee	1. Feedback and action taken 2. Corse file audit
21	Third week	Exams	Exam	1. CIE audit
22	Third week	Mandatory committees	ICC, SC/ST, GRCC, Anti ragging	1. Initiatives 2. Awareness and sensitisation 3. Constitution
23	Third week	Alumni engagement	Alumni association	Alumni engagement activities
24	Fourth week	Events/Activities	Club	Events/Activities audit
25	Fourth week	Monthly review	All	Monthly review of activities and files
OCTOBER 2024				
26	First	IQAC First Meeting for A.Y. 2024-25	IQAC	1. Review of previous Meeting 2. Review of Academic activities 3. Updates by Club activities 4. Review of Research activities 5. Review of Training activities 6. Review of Placement activities
27	Second	Internal audit	IQAC	1. Exam Audit 2. Academic Audit 3. Training and Placement audit 4. Club audit

28	Third week	Alumni engagement	Alumni association	2. Alumni engagement activities
29	Fourth week	Monthly review	All	Monthly review of activities and files
30	Third week	AQAR 2023 -24 progress	IQAC	1. Review of each Criteria 2. Scanning of documents
31	Third week	Review of various portals	IQAC	1. Review of IIC, ABC, PARAKH
32	Fourth week	Monthly review	All	2. Monthly review of activities and files
DECEMBER 2024				
33	Second	Research and Development Meeting	Research and Development committee	1. Research Centre progress 2. Annual Report and achievement of Research targets 3. Discussion on UGC CARE, Scopus and other 4. Review of Research and Development initiatives 5. Website updates (if any)
34	Third	AQAR submission	IQAC	1. Website provision to upload documents 2. Criteriawise work discussion 3. Syllabus review by stakeholders (Sem-I) 4. Syllabus completion report 5. Review of Feedback on various Academic and non-academic activities from each stakeholder and action taken
35		Academic updates	Academic Planning & Review Committee	1. Feedback and action taken report 2. Course Exit Survey 3. Attainment
36		Events/Activities	Club	Website updates (if any)

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37		Training and Placement activities	Training and Placement cell	Website updates (if any)
38	Third week	Bi-annual CDC Meeting	College Development Committee	1. Review on Admission 2. Institutes Budget 3. Strategic plan 4. AQAR discussion
39	Third week	Bi-annual Governing body Meeting	Governing body meeting	1. Review on Admission 2. Institutes Budget 3. Strategic plan AQAR discussion

Note :

- Separate filing for MBA and MCA
- File index to be prepared and reviewed-as recommended by ISO
- Alumni engagement activities to be conducted twice a Month on First and Third week, or Second and Fourth week
- Frequency of meetings –IQAC and Department committees will be held on quarterly basis, other committee shall meet biannually.
- IQAC will be one of the default member of every committee.
- A separate color code is used for each committee.

Dr. Madhavi Shamkuwar   Dr. B.J. Mohite

IQAC Coordinator   Director