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|  | ZEAL EDUCATION SOCIETY'S ZEAL INSTITUTE OF BUSINESS ADMINISTRATION, COMPUTER APPLICATION AND RESEARCH (ZIBACAR) NARHE PUNE - 41 INDIA <i>Programme – MBA & MCA</i> |  |
| | Revision: 00 | |

Internal Committee(IC) Details

Objectives of IC:

The objectives of the Internal Committee to Prevent Sexual Harassment of Women at the Workplace are as follows:

- To develop a policy against sexual harassment of women at the Institute.
- To ensure the implementation of the policy in letter and spirit through proper reporting of the complaints and their follow-up procedures.
- To uphold the commitment of the Institute to provide an environment free of gender based discrimination.
- To promote a social and psychological environment to raise awareness on sexual harassment in its various forms.
- To create a secure physical and social environment to deter any act of sexual harassment.
- To evolve a permanent mechanism for the prevention and redressal of sexual harassment cases and other acts of gender based violence at the Institute.

Background & Rationale:

Sexual harassment infringes on the following two fundamental rights provided by the Constitution of India: One is the right of a woman to gender equality under Article 14 and the other is the woman's right to life and live with dignity under Article 21.

Supreme Court provided clear guidelines for dealing with sexual harassment in 1997. These guidelines which are legally binding and must be enforced include definition of sexual harassment at the workplace, prevention of such harassment, disciplinary action against the erring employee, and employer's responsibility in ensuring a harassment-free workplace.

The Committee for Managing Gender Issues has been set up as the Internal Complaints Committee that the Indian Institute of Management Bodh Gaya was required to set up as per the Supreme Court Guidelines. This would normally limit its outcomes to resolution, settlement, or prosecution. However, IC was set up not only to deal with complaints of sexual harassment of

women in the workplace but also to focus on creating awareness, counselling and educating about gender issues. For example, specific components of induction programmes were formally introduced and are based on creating awareness and informing students about the Institute's framework for dealing with such issues. In addition, gender sensitization workshops for staff and students are also conducted.

Jurisdiction:

The policy and the rules & regulations would apply to all students, faculty and nonteaching staffs on active roles of IIM BG. The policy and the rules & regulations would also apply to service providers and outsiders who may be within the territory of the IIM BG at time of commission of the act coming under the purview of the policy.

Composition:

IC has a membership of **Nine** persons, of which at least half the members are women. Chairperson of the Committee is a woman faculty member.

| Sr. No | Name of Member | Designation | Mobile No | Email Address |
|---------------|-------------------------|--------------------|------------------|------------------------------------|
| 1. | Prof. Shwetal Jadhav | Presiding Officer | 9284847542 | shwetali.jadhav@zealeducation.com |
| 2. | Dr. Babasaheb Mohite | Member | 9850098225 | babasaheb.mohite@zealeducation.com |
| 3. | Mrs. Ashwini Marne | Member | 9922846309 | ashwini.marne@zealeducation.com |
| 4. | Mr. Dipak Kulkarni | Member | 8856008989 | dipak.kulkarni@zealeducation.con |
| 5. | Ms. Payal Dhame | Student | 96575 25527 | payaldhame@gmail.com |
| 6. | Ms. Mithila Rangrej | Student | 8446229967 | rangrejmithila2707@gmail.com |
| 7. | Ms. Sneha Patil | Student | 8208105859 | snehapatil24052003@gmail.com |
| 8. | Ms. Sakshi Suryawanshi | Student | 9503365873 | Sakshisuryawanshi2712@gmail.com |
| 9. | Adv. Rajashri Somvanshi | Expert Member | 93222 02934 | Somvanshi.rn31@gmail.com |

Power and Duties of the Committee:

The committee is NOT to act as a moral police; neither will it intrude on anyone's privacy. The role of the Committee is to create awareness about sexual harassment and to deal with and recommend punishment for non-consensual acts of sexual harassment, and not to curtail sexual expression within the campus.

- A. Preventive:** To create and ensure a safe environment that is free of sexual harassment, including safety from persons/visitors coming into contact at the workplace.

- B. Gender Sensitization:** Gender Sensitization involves creating awareness about issues of gender and sexuality and working towards and creating an enabling environment of gender justice where all can work together with a sense of personal security and dignity.
- C. Remedial:** The mechanism for registering complaints should be safe, accessible, and sensitive.



Ref. No.: ZES/ZIBACAR/2024-25/2882 K

Date : 17-08-2024

Office Order

Following members are appointed as an **Internal Committee (IC)** as per the guidelines provided by Maharashtra state and Directorate of Technical Education for the Academic Year 2024-25.

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[Signature]
Director
Director

Zeal Education Society's
Zeal Institute of Business
Administration Computer Application
& Research, Pune- 411041.