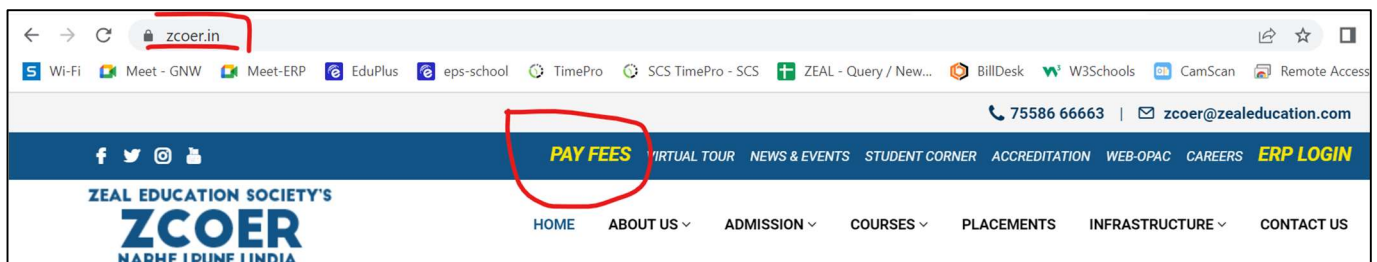


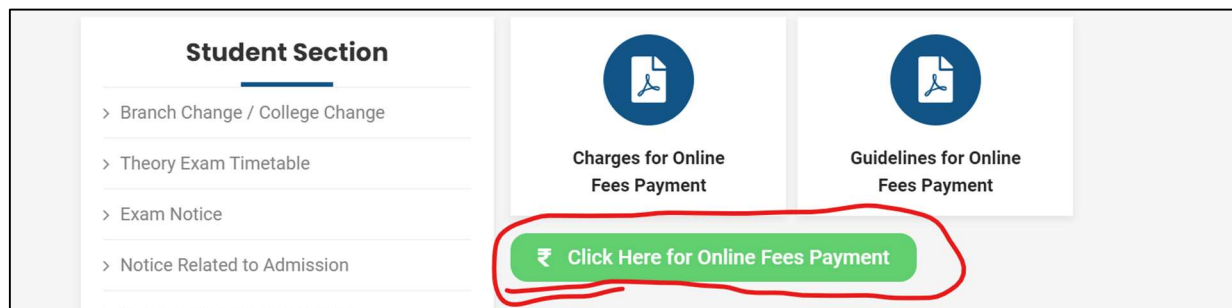
SOP – Online Fees Payment through ERP

Guidelines for Online Fees Payment on College Website

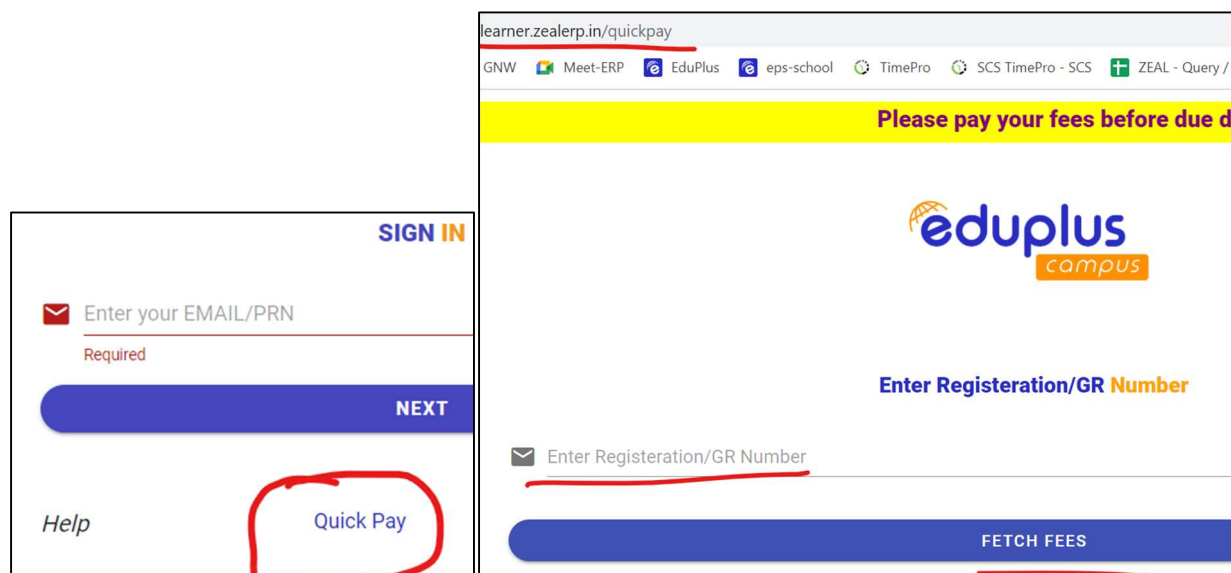
1. Go to ZCOER Website. <https://zcoer.in/> or <https://zcoer.in/pay-fees/>
2. Click on **PAY FEES** at the top of the page.



3. Scroll Down. Now Click on the Button **"Click Here for Online Fees Payment"**



4. You will be redirected to the new website <https://learner.zealerp.in/quickpay>
5. You can directly access this page from Student ERP Website.
<https://learner.zealerp.in/> then Click on **QUICK PAY.**



6. On the Above Page, Enter Your **ZPRN** and Click on Fetch Fees. **Scroll Down**. You Will See the Fee Amount and **PAY FEES** Option.

Enter Registration/GR Number

✉ 623R10005
✕

FETCH FEES

Pay Fees

Pending Fees List

Sr No	Fees Type	Description	Academic Year	Semester	Sequence	Remark	Payment Date	Amount	Pay Fees
1	Admission Fees	Regular Admission Fees	2023-24	-	1		-	40000	Pay Fees

Rows per page: 10 1-1 of 1 < >

7. On the Next Page Check your name, ZPRN, Branch, A.Y. Etc. **Note down Reference number or take Screen Shot of Reference Number.**

Then Click on Any One Suitable option from below. And Make the Payment using Dedit Card / CreditCard / Netbanking / UPI / QR Code / EMI.

PAY WITH PAYTM

PAY WITH BILL DESK

Visit the account Section and Get Printed receipt. Also Access the receipt in Your ERP Login.

*If You wish to pay the less amount than the fees amount **shown here**, Contact to Accounts Office and ask to setup the Installment (strictly as per the policy of Institute). Then follow above steps.*

Pay Admission Fees

Gr No : 623R10005, Name : Chaudhari Manisha Chhaganlal, Branch : Commerce, Academic Year : 2023-24, Category : OPEN.

Payable Amount : 40000

If your transaction is completed (Money Deducted from your Account) and Receipt is not generated Please contact Account Section. Do not try to Pay fees again. Please note down your Reference number is **1687325073162_623R10005**. Please don't leave screen before getting the response from Service provider after the Fees payment.

Please read Instructions carefully before doing payment..!

PAY WITH PAYTM

PAY WITH BILL DESK



**ZEAL EDUCATION SOCIETY'S
ZEAL COLLEGE OF ENGINEERING AND RESEARCH
NARHE | PUNE -41 | INDIA**



Record No.: ZCOER-ACAD/R/39

Revision: 00

Date: 01/04/2021

Guidelines for Online Fees Payment through **Eduplus Campus ERP Portal**

1. Log in to your account on ERP Portal <https://learner.zealerp.in/>
2. In the Left Panel, Click on Accounts → Pay Fees
3. Again on next Page, click on Pay Fees in front of the fees amount shown.

Pay Fees									
Pending Fees List									
Sr No	Fees Type	Description	Academic Year	Semester	Sequence	Remark	Payment Date	Amount	Pay Fees
1	Admission Fees	Regular Admission Fees	2023-24	-	1	-	-	40000	Pay Fees

4. Now Page Check your name, ZPRN, Branch, A.Y. Etc. **Note down Reference number or take Screen Shot of Reference Number.**

Then Click on Any One Suitable option from below. And Make the Payment using Dedit Card / Credit Card / Netbanking / UPI / QR Code / EMI.

PAY WITH PAYTM

PAY WITH BILL DESK

Visit the account Section and Get Printed receipt. Also Access the receipt in Your ERP Login.

If You wish to pay the less amount than the fees amount shown here, Contact to Accounts Office and ask to setup the Installment (strictly as per the policy of Institute). Then follow above steps.

If your transaction is completed (Money Deducted from your Account) and Receipt is not generated Please contact Account Section. Do not try to Pay fees again.
Please note down your Reference number is **1687325073162_623R10005**.
Please don't leave screen before getting the response from Service provider after the Fees payment.

Please read Instructions carefully before doing payment..!

PAY WITH PAYTM

PAY WITH BILL DESK



**ZEAL EDUCATION SOCIETY'S
ZEAL COLLEGE OF ENGINEERING AND RESEARCH
NARHE | PUNE -41 | INDIA**



Record No.: ZCOER-ACAD/R/39

Revision: 00

Date: 01/04/2021

Guidelines for Students who have transferred Fees to College Account Directly by NEFT / RTGS / IMPS

1. Log in to your account on ERP Portal <https://learner.zealerp.in/>
2. Click on Accounts → Pay Fees
3. Again on next Page, click on **NEFT** in front of the fees amount shown.

Pay Fees Account Policy									
Pending Fees List									
Sr No	Fees Type	Description	Academic Year	Semester	Sequence	Payment Date	Amount	Pay Fees	NEFT
1	Admission Fees	Partial Fees Payment	2021-22	-	3	18-Mar-2022	112168	Pay Fees	NEFT

4. Verify the details shown here and fill the required information in the subsequent fields. Then Upload Transaction Proof and Click on Save.

Payable Amount
111168/-

Select Payment Mode

Select Bank

Transaction/DD/Cheque No.
Enter Transaction/DD/Cheque No.



Payment Date
dd-mm-yyyy

Sender Name
Enter Sender's Name

Upload Transaction Proof
Upload Transaction Proof

Remark:
Enter Remark (optional)

SAVE

	ZEAL EDUCATION SOCIETY'S ZEAL COLLEGE OF ENGINEERING AND RESEARCH NARHE PUNE -41 INDIA	
Record No.: ZCOER-ACAD/R/39	Revision: 00	Date: 01/04/2021

FAQs for Online Fee payment on Eduplus Campus ERP Portal

- I have forgotten my parent login id/password.**
Contact to your **Department ERP Coordinator / Class Teacher / GFM or Admin Office.**
- I am trying to make the payment of fees using Debit/Credit card, but the transaction is getting failed.**
Kindly check the per transaction limit. If the fees is more than per transaction limit then contact your bank to raise the transaction limit and then try to pay again OR use net banking option. OR Contact to account office and ask them to setup the instalments (Strictly as per the institute's Policy).
- I have done the payment, but I am getting the message "Session Expired". and amount has not been debited from my bank account.**
If you have not received any message from Billdesk Payment gateway indicating that your transaction was successful, nor the amount has been debited from the bank then you need to wait for some time & try again and make the payment.
- I have done the payment, but I am getting the message "Session Expired" and amount has been debited from my bank account.**
Normally, in such cases wait for a day or check with your bank whether the payment was transferred from your account. If the amount is not transferred / debited, then bank will revert back the transaction. In case amount is transferred by the bank, then within next two working days you will get message from Billdesk / Bank that the amount is debited. In such case, log in to your ERP Account and check for the receipt generated for the amount debited.
Still if your query is not resolved, then Write an email describing your query to onlinepayments.zes@zealeducation.com , zcoer.accounts@zealeducation.com along with all details (Name, ZPRN, Class, Div, Branch, Mobile no., Email, Amount debited (excluding charges), Transaction reference number, Transaction proof etc.)
- I have made the payment and I have got receipt on Eduplus portal, what should I do next?**
Congratulations!!! **Now, please contact to accounts office** and get a printed and signed copy of payment receipt of your transaction and check all details.
- I have made the successful payment and I have NOT got receipt on Eduplus portal.**
Wait for one working day; then login to ERP portal again and to check whether receipt is generated or not. Even now, if the receipt is not available then send the details to onlinepayments.zes@zealeducation.com , zcoer.accounts@zealeducation.com along with all details (Name, ZPRN, Class, Div, Branch, Mobile no., Email, Amount debited (excluding charges), Transaction reference number, Transaction proof etc.)
- I am trying to make the payment thru portal, but I am seeing an error message "Object not defined /fees not defined /" or I want to pay partial fees.**
Contact to account office and ask them to setup the instalments (Strictly as per the institute's Policy).
- I have different question/problem related to online fee payment other than the listed ones?**
Contact: onlinepayments.zes@zealeducation.com , zcoer.accounts@zealeducation.com

BILLDESK Payment Gateway Charges

A. TRANSACTION PROCESSING CHARGES, MANDATE CHARGES etc.

Category	Sub-Category	Charges
Credit Card	Visa, Mastercard, Rupay	0.90% of customer payment amount
Credit Card	American Express, Diners	2.0% of customer payment amount
Debit Card	Visa, Mastercard	0.90% of customer payment amount
Debit Card	Rupay	Nil
UPI	UPI	Nil
Internet Banking	Retail, Corporate	Rs.18 per transaction for Axis Bank, HDFC Bank, ICICI Bank, Kotak Mahindra Bank and State Bank of India Rs.15 per transaction for all other banks
Wallets and Prepaid Cash Cards	Telecom Wallets, Private Wallets, Prepaid Instruments	2.00% of customer payment amount
EMI Based Payment	Visa, MasterCard Credit Card, Debit Card, Bank Account, NBFC, etc.	1.00% of customer payment amount
EMI Based Payment	Amex & Diners Credit Card	2.0% of customer payment amount
Electronic Bill Presentment & Payment	Internet Banking, Mobile Banking, Wallets etc.	Rs. 7
SI Mandate Registration Fee	UPI, Cards, eNACH	Rs. 5
SI Monthly Mandate Management Fees [per Mandate]	UPI	Rs 25
SI Txn Processing Fees	Visa, Master, Rupay Credit Card	1.00% of customer payment amount
SI Txn Processing Fees	Amex & Diners Credit Card	1.60% of customer payment amount
SI Txn Processing Fees	Visa, Mastercard Debit Card	0.90% of customer payment amount
SI Txn Processing Fees	Rupay Debit Card	Nil
SI Txn Processing Fees	UPI	Nil
SI Txn Processing Fees	eNACH	Rs 5

B. Other Terms, Explanations:

- GST and other tax / taxes if any applicable, will be charged in addition.
- Addition of any payment option is subject to approval from Individual banks.
- Payment of all fees shall be as provided in the Agreement and be set off on a daily basis from the Customer Payment Amounts being remitted to the Entity. In the event of there being any fees / part of fees / component of fees that is not so set off on a daily basis, the same shall be invoiced by Indialdeas and paid by the Entity on a monthly basis. Payment on any such invoice shall be made by the Entity within 30 days of receipt of invoice.
- The transaction-processing fee is based on the current level of interchange/clearing house charges/Partner Bank charges. Any additional charges levied by these entities now or any time in future for processing of such transactions or on account of failed transactions etc. will be charged to the Entity in addition to the above mentioned transaction processing fee.
- It is clarified that: In respect of transactions that are successfully processed and subsequently reversed/refunded/charged-back, the Fees levied on the original transaction shall persist and not be reversed.
- Any payments by one Party to the other would be made after deducting taxes as per prevalent statutory provisions, for which the Party making the deduction would issue the requisite certificate within the prescribed period.